

BLT Minutes

December 5, 2011

IN ATTENDANCE

BLT parent reps: Amy Efroymsen, Scott Schliebner, Corrie Kahn, Kara Palmer Johnson, Ovidiu Todoran

BLT staff reps: Neil Gerrans, Lyon Terry, Carrie Wheeler, Linda Cutler, Peter Hubbard

Guests: Diana Deen, Sarah Terry

Absent: Tom Bolger, Jeni Rudisill

Meeting called to order at 3:34pm.

1. WELCOME AND ANNOUNCEMENTS

- The Board welcomed new BLT member Ovidiu Todoran. Board members introduced themselves.

2. SUB-COMMITTEE REPORTS

- CSIP Team: At this sub-committee's initial meeting, Dr. Gerrans also reported that they discussed creating a tool to help teachers track how they are doing in implementing specific reading, math, writing and science strategies.
- Professional Development: At this sub-committee's initial meeting the focus was on setting the annual professional development calendar. Additional Lawton staff have expressed interest in being part of this sub-committee. This sub-committee's work is in an area that is within the staff's collaboration time.
- Discretionary Budget: This sub-committee had yet to meet. Its focus initially will be on the principal's discretionary funds, different from the formal budget. This sub-committee will assist in determining funding priorities, review a running wish list, how to better partner with the PTA, and will evaluate fundraising. Specific areas of focus will be (1) proposals for carry-over funds, and (2) clarifying priorities of the district's discretionary fund. Goals of this effort will be to clarify where the money goes and to make a central list of funding priorities.
- Decision Making Matrix: This sub-committee's first meeting will be week of 12/12.

ACTION ITEM: Scott to schedule first Discretionary Budget sub-committee meeting.

ACTION ITEM: Amy to schedule first Decision Making Matrix sub-committee meeting.

3. COMMUNICATION

- The Lawton school directory is at the printer; these will be available later this week. In the future, it may be possible to have both hardcopy and e-versions available for parents and staff. The process by which staff, student, and family contact information is updated can be improved next year.

4. BLT BYLAWS

- Amy received input and comments and would like to finalize the current version. Neil motioned to approve the BLT bylaws with one minor edit in the Membership section. All approved. These approved bylaws may be further revised moving forward next year.

ACTION ITEM: Amy to route the final approved bylaws to BLT.

5. PRINCIPAL UPDATE

- There will be early dismissal on Tuesday, 1/24 due to a furlough day. Noon dismissal this day. Neil has asked for ideas of what to use this day for—an arts day? He suggests something different be considered. On Friday, 1/27 there is no school. A new intercom system will soon be deployed.

MEETING ADJOURNMENT

- The meeting was adjourned at 4:45 pm.