

**Attendees:** Bobby Mullins, Margaret Bolger, Melissa Denke, Christine Helm, Lily Ulmer, Lyon Terry, Carrie Wheeler, Rich Connor, Corrie Kahn, and Linda Cutler.

**September BLT minutes** were approved by Margaret Bolger and seconded by Lyon Terry. The minutes will be posted on the website within two weeks after approval.

**Celebrations:** The Back to School Bash held on Friday Sept. 17<sup>th</sup> was a great success. Many compliments were given to **Cameron Catering** for the wonderful food. A thank you note was signed by this BLT meeting's attendees and sent to her on behalf of the school. Another compliment went out to the company who provided inflatables for the event. A staff member of theirs stayed onsite just in case any problems arose with their equipment during our event.

A big celebration and huge thank you went out to the Lawton PTA. They have agreed to take on the management of the after school clubs this year! The checks for the clubs will go through the Lawton PTA. There are still a couple of clubs that won't resume under this management model as they are not group clubs but rather individual services (i.e. piano, re-teach). At this time there are still no district approved protocols or procedures for running after school programs. Melissa mentioned that Successful Schools in Action (SSIA) might be willing to work on a solution for delivering after school clubs that wouldn't involve the PTA.

#### **Principal Report:**

*CSIP update:* Christine reviewed the most current version of the revised CSIP worked on by Kathy Bledsoe, Phil Crocker and Staff last spring. The goals were refined with suggestions to increase their measurability and updated to reflect the current school year and testing vehicle (MAP). The BLT agreed to help establish a communication protocol to provide guidelines for frequency and content of communication between the school and parents. The BLT discussed promoting use of The Source to increase communication, however, **Lily noted that there would be significant changes/improvements to school/PTA/teacher communication home will change with the addition of the new company hosting our district and school sites called School Fusion. It's projected that new district sites will be released this year.** The BLT concluded it was better to wait until next year to rely on The Source as a primary means of school/parent communication. The next staff meeting is Oct. 8<sup>th</sup> and will continue review of the CSIP. Margaret, Lyon, Corrie and Christine offered to meet after the staff meeting to fine tune the writing of specific, objective, measurable goals for each of the focus areas.

Christine reported that Lawton now has access to a family support person named Paula Murray. She is provided by the district and available to Lawton families on an as needed basis. The BLT discussed strategies to create a culture open to requesting help and possible ways to identify students/families in need. The new Lawton C.A.R.E.S posters look great and are to be up in every classroom.

MAP testing reportedly has gone very well. The computer lab is an amazing new resource for the school. Having such a resource available to our students prompted the consideration for a technology teacher in the future.

Parking restrictions and new drop-off procedures were reviewed. Parking is no longer permitted on the east side of 27<sup>th</sup> street between the hours of 8:00-9:00am and 2:00-4:00pm, Monday

through Friday. This change was implemented to establish a larger, safer student drop-off zone that wouldn't interfere with the buses. The roundabout is no longer to be used for drop-off. Additional crossing guards were assigned to the cross walk at the school's main entrance and buses are now turning off their engines while waiting. This is a positive change that increases student safety and all BLT members support it.

#### **BLT Report:**

Bobby initiated establishment of a procedure for parents to participate with the BLT. It was suggested that the role of the BLT be communicated to Lawton parents via a PTA general meeting as well as through Lawton Enews. Currently, the BLT information is found on the school website but lacks a procedure for parents to express their concerns. This procedure, once established, will be posted in the Lawton Enews and on the Lawton website.

Margaret requested an update on what the school was doing to address the bullying issue that was raised last spring. Christine reported that Lawton is participating in both the Second Step and Steps to Respect Anti-Bullying Curriculum. There are two training sessions scheduled for the teachers this year regarding bullying.

Margaret also asked that we as a BLT put Spectrum delivery on our list of goals for this year. Christine agreed and recommended the BLT use the Cycle of Inquiry Model to address this issue. The BLT agreed to add this topic to the agenda for next month.

#### **Action Items:**

1. Finalize CSIP, understanding it is working document and enter revisions on computer.
2. BLT to help establish communication guidelines for school/parent communication to assist in meeting the CSIP goal under Parent Engagement.
3. Establish and communicate procedure for parents to participate with BLT, and then submit this for posting in Lawton Enews, the school website and PTA general meeting.
4. BLT members will review the BLT bylaws before the next meeting.