

## BLT Meeting Notes

September 14, 2010

Notetaker: Christine Helm

Attendees: Bobby Mullins, Kelsey Fatland, Lyon Terry, Michelle Gonzalez(PTA), Melissa Denke(PTA), Margaret Bolger, Corrie Kahn, Linda Cutler, Mike Howard, Carrie Wheeler, Rich Conner, Amy Effroymsen

- 1) Welcome and Introductions
- 2) Announcement that Lawton's webmaster would like a copy of the BLT Meeting agenda one week ahead of the meeting so it can be posted on the Lawton Website. Bobby will send out an e-mail request to all BLT members in advance of the meeting asking for agenda items and then forward the agenda to Nicole.
- 3) The June BLT Meeting Minutes were motioned to be approved by Carrie Wheeler and were seconded by Kelsey Fatland.
- 4) Principal's report – Christine spoke about the opening of the school year:
  - Very smooth start to the new school year, it was an excellent first week of school!
  - Enrollment is up Primary classrooms are between 24 and 26 and Intermediate are between 26 and 28 students. Lawton is attracting many families and most of our students live within the Lawton attendance area. Christine said that classroom capacity is 28; Lawton is enrolled at capacity and not over capacity. Discussed why Lawton had to reduce its teaching staff last spring when Lawton's current student enrollment is 440 and in the spring 2010 we were projected at 430 and that is how we were staffed.
  - Pay for K is now centralized and the total enrollment for Kindergarten is 28 per class.
  - Lyon Terry commented that the schedule, which was created by a committee last spring, reflects a thoughtful process and it allows for solid teaching blocks.
- 5) Out of School Programs – Christine
  - Out of School Programs have not been cancelled, but they are currently suspended until the Seattle School District responds to our requests( first made last year) addressing:
    - Clubs that are: safe, affordable, provide equal access to all students, enriching and self esteem building
    - Background checks, business licenses, insurance acquired by all providers
    - Standardized way to compensate certificated teachers in accordance with non-profit agencies

- At this time, operating procedures for after school programs are not a site-based, so Christine is working with her Executive Director and Legal to get a procedure drafted as soon as possible. We are hopeful that this will happen soon, but no timeline has been provided.
- An ad-hoc committee was suggested, however at this time Christine will ask Nancy Coogan, Executive Director of the Central Region, if that is a viable option in solving this problem.

6) Spectrum delivery at Lawton – Lyon

- Dr Robert Vaughn and Dr. Susan Enfield have communicated to Lawton staff and Miss Helm that Lawton Elementary School can do what is best for kids and that Spectrum program students can be split among grade level class rooms as long as the academic needs of every child were being met.
- It was agreed that Lawton administration and teachers will have to discuss this new information and decide how to best engage the parent community to discuss and guarantee how to best meet the academic needs of all Lawton students.

7) Lawton Plan – Lyon

- The Lawton plan was created by the BLT last spring and it was reviewed by the staff
- Christine will enter the information from the Lawton Plan onto the CSIP online interface by Oct. 6th
- The BLT will make modifications to the CSIP goals and it will then be reviewed again by the Lawton staff
- It was expressed that the CSIP document should reflect our school communities core values and it should be the guiding document in determining how we spend our time, money, and resources, as a living document, will be updated appropriately