

BLT Meeting Minutes

June 14, 2010

3:30 – 5:00pm

Attendees

Kelsey Fatland, Corrie Kahn, Bobby Mullins, Mike Howard, Phil Crocker, Shirley Rybock, Lisa Bogen, Amy Efroymson, Bev Clonch, Margaret Bolger, Rich Conner, Linda Cutler, Lisa Reeves

Minutes

Phil moved to approve the May minutes. Shirley seconded.

Celebrations

This year's science fair was a great success. The new layout with K-2 classes in the gym and 3-5 classes in the hallways worked well. Nice job Barb! And great experiments kids!

Principal Selection Process

The hiring committee has been selected and is ready to get started. The committee is waiting for the district to provide a list of candidates. Kathy will continue to participate in the transition until a new principal takes over.

Principal Report

Staffing assignments have been finalized and published in the newsletter. The student placement process is almost complete. Kindergarten classes are still being finalized.

Kathy is compiling the results of the Islandwood evaluation, which includes feedback from students and parents. The results will be forwarded to Lisa Reeves and the 5th grade teachers.

Kathy continues to work on resolving the administrative issues surrounding after school clubs. The biggest issue remains to be liability with individuals who are not SPS employees operating a business in school. Today Kathy submitted an after school club policy draft per Ron English's recommendation. English is in the SPS legal department. Seattle Public Schools is supportive of after school programs. More details will be provided once a policy has been approved and finalized.

CSIP – Revision to School Plan

Kathy and Phil met with staff to discuss Lawton's revised strategic plan. They proposed 4 focus areas including balanced day, school culture, family engagement, and community partnership, which are based on long standing themes at Lawton. The staff was very supportive of the revision. Kathy and Phil will facilitate further discussion with staff to work out some details. With a show of hands, the BLT also supports the revised strategic plan. Once the plan has been finalized, the BLT and staff will vote. The C-SIP will be updated accordingly.

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BLT Committee Report

Bobby Mullins was appointed the BLT committee chair for next year. Bev stated that all members must approve any communication prepared on behalf of the BLT prior to the document being sent.

Summer Learning Resources

Margaret provided a copy of the summer learning resources which will be distributed to Lawton families via email and the website.

Bullying Policy

Kathy discussed Lawton's bullying policy in relation to the King 5 news story, the letter to families and the June newsletter article. Kathy stated that she took a lot of phone calls from families regarding the bullying incident. There have been 120 incidents in the 80 days she has been at Lawton. Refer to the newsletter article for more information about Lawton's bullying policy.

Kathy stated that the staff have been trained and are experienced in dealing with bullying. There is a policy in place for dealing with bullying incidents. Celia Arriaga, a Prevention and Intervention Specialist with Seattle Public Schools, held a workshop with staff this year. It was suggested that Celia come back to school to talk with the students about bullying. The BLT agreed that this is an important topic that should be addressed next year.

Action Items

- Kathy provide an update to the BLT/PTA on after school clubs prior to stepping down as principal – September 2010
- Kathy send Lisa Reeves the Islandwood evaluation summary – September 2010
- Kathy and Phil meet with staff to finalize the strategic plan – Summer 2010
- Kathy and Phil present final strategic plan to staff and BLT for vote – September 2010
- BLT discuss bullying education program at school – September 2010

Next BLT Meeting – September 2010

Prepared by Margaret Bolger, 7/28/10

Revised by Margaret Bolger, 9/12/10